

NOTICE OF INTENTION TO TERMINATE GARAGE TENANCY

Mr/Mrs/Miss/Ms etc

First Name

Surname

Name of Tenant(s): _____

Garage Address: _____

Date: _____

In accordance with the Conditions of garage tenancy, I hereby give you one week's notice of my intention to vacate the above-mentioned garage on Monday _____

I understand that all monies outstanding at the expiry of this notice **MUST BE PAID IN FULL.**

I will deliver the keys to the Sentinel office reception before 12.00 noon on that day.

My address is/will be: _____

Name of Executor/Solicitor
Administering Estate: _____

Address: _____

If the keys are not returned on the due date, I will incur further charges.

Signed: _____ Date: _____

I understand that I must leave the garage clear and clean. Any items left in the garage upon surrender of the tenancy will be cleared and I may be charged for this service.

Reason for termination:

Moved from area.

Deceased.

No longer required.

Cost.

Condition.

Other (Please specify): _____

Please return to: Sentinel Housing Association, 56 Kingsclere Road, Basingstoke, Hampshire, RG21 6XG

If you would like this communication in large print, braille or translated please contact the Customer Service Centre on 0800 195 5515 from a landline or 0300 666 5515 from a mobile.

