



## Use of Surveillance Fair Processing Notice

Sentinel Housing Association maintains the right to use surveillance equipment in appropriate circumstances in order to reduce anti-social behaviour and to provide safe living environments.

Sentinel is fully committed to complying with all relevant legislation including Human Rights Act 1998 and Data Protection Act 1998 and will submit data to a court of law where necessary. As Sentinel Housing Association is not a public body, we are not legally bound to follow the Regulation of Investigatory Powers Act (RIPA), though as a responsible Housing Association, we will use the regulation as best practice guidance where possible.

### **Objectives**

Surveillance monitoring will be used to:

- Reduce Anti-Social Behaviour.
- Help secure a safer environment for residents, staff and property of Sentinel Housing Association.
- Reduce the fear of crime.

The key objective is to:

- Use equipment in a targeted manner to detect, deter and prevent acts of anti-social behaviour, criminal activities and breaches of Sentinel's tenancy agreements.

**Overt Monitoring** will be used to detect and deter anti social behaviour. We will always display appropriate signage to advise of this type of monitoring.

**Covert Monitoring** will be used to gather evidence to assist in the investigation of serious cases of crime or anti-social behaviour. Residents will not be advised of the use of this type of monitoring, which is often referred to as intrusive surveillance

### **Storage and Access to Data**

We will store all data in accordance to the Data Protection Act 1998. When access to the data is requested by subjects who have been monitored, a request must be submitted and the information will be provided within 40 days in accordance with the Data Protection Act for a fee of £10.

### **Complaints**

Any complaints will be dealt with in line with our Complaints Policy.